



## *Volunteer Service Areas*

Updated: March 21, 2011

TBRHSC most often recruits volunteers for the following positions. We cannot guarantee that the position that you are most interested in will have an opening at the time you apply. We'll do our best to match our volunteer needs with your interests, abilities and availability.

<i>Volunteer Position</i>	<i>Description</i>	<i>Schedule</i>	<i>Notes</i>
<b>Administrative Support</b>			
Courier	Respond to pager requests from staff for light deliveries within the hospital	Weekly: Morning and Afternoon shifts	
Endo Charts Volunteer	Prepare patient chart materials for the Endoscopy unit	Weekly: Afternoon shifts	
Ontario Breast Screening Program (OBSP) Support	Assist staff with clerical and telephone duties (phoning clients to remind of appointments, assisting with bookings, etc.)	Weekly: Morning shifts	
<b>Clinic Support</b>			
Ambulatory Care Bundler	Prepare nursing care bundles for patient use in Ambulatory Care area	Weekly: Morning shifts	
Pacemaker Clinic Volunteer	Greet patients, assist them to the treatment rooms and support staff with administrative duties	Weekly: Afternoon shifts	
Pre-Admission Chart Assembly Volunteer	Prepare charts for various outpatient services	Weekly: Morning and Afternoon shifts	
<b>Patient Care</b>			
Activity Cart Visitor	Visit patient units to provide a friendly visit and offer free items from the Activity Cart (cards, puzzles, magazines, books, etc.)	Weekly: Afternoon, Evening and Saturday shifts	
Cardiac Rehabilitation Assistant	Motivate and assist Cardiac Care patients with their exercise program	Weekly: Morning and Afternoon shifts	Off site at County Fair Plaza
Emergency Room Visitor	Visit ER patients (primarily in area D) and assist during meal times	Weekly: Afternoon and Evening shifts	
Child Life Assistant	Provide a fun experience for hospitalized children, in their room, playroom or outpatient playroom	Weekly: Morning and Afternoon shifts *Soon offering evening shifts	Must attend at least 3 daytime training sessions; Enhanced Criminal Records Search required
Child Life Cuddler	Provide extra stimulation or emotional support to hospitalized children, on a one-to-one basis	Volunteers called as needed	Must attend at least 3 daytime training sessions; Enhanced Criminal Records Search required
Goodnight Program Visitor	Visit patients to provide a friendly visit and offer refreshments and snacks	Daily: Evening shifts	

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Library Cart Volunteer	Distribute gently used magazines to patient and waiting room areas	Weekly: Afternoon shifts	
Oji-Cree Friendly Visitor	Provide friendly visiting to patients in the hospital who speak Ojibwa, Cree or Oji-Cree	Flexible	
Rehabilitation Transporter	Transport patients from their Physiotherapy and Occupational Therapy to their room by wheelchair	Weekly: Morning and Afternoon shifts	
Surgical Day Care (SDC) Volunteer	Provide nourishments and discharge assistance to outpatients who have had a procedure requiring sedation	Weekly: Morning, Afternoon and Early Evening shifts	
<b>Reception and Greeting</b>			
Diagnostic Imaging (DI) Greeter	Welcome patients and help direct them to the correct test location within Diagnostic Imaging; Suits volunteers with initiative and an outgoing personality	Weekly: Morning shifts	
Information Greeter	Greet and guide patients and visitors to various locations within the hospital, assisting them as necessary	Daily: Morning, Afternoon and Evening shifts	
Intensive Care Ambassador	Provide waiting room information and friendly support to families with patients in the Intensive Care Unit; Suits volunteers who can offer compassionate support and communicate with families	Weekly: Morning and afternoon shifts	
Operating Room (OR) Liaison	Support families in the OR Waiting Room as a communication link between them and the Recovery Room staff	Weekly: Morning and Afternoon shifts	
Renal Unit Greeter	Welcome patients, direct them within the Renal Unit and support staff with related duties	Weekly: Morning, Afternoon and Saturday shifts	
Telemedicine Greeter	Welcome clients to the Telemedicine office and support staff in providing a comfortable visit to this department	Weekly: Morning and Afternoon shifts depending on peak appointment times	
<b>Volunteer Association (supported by Volunteer Services Staff)</b>			
Crafter, Knitter	Make crafts, either at the hospital or at home, for patients and fundraisers	Tuesday Mornings or Flexible	
Gift Cart Visitor	Visit patient units to provide a friendly visit and offer items for sale from the Gift Cart (beverages, snacks, newspapers, etc.)	Weekly: Afternoon shifts	
Gift Shop/Tickets Sales Associate	Sell quality merchandise and lottery tickets to patients, visitors and staff in Season's Gift Shop	Daily: Morning, Afternoon and Evening shifts	
Jewelry Gallery	Provide a friendly jewelry and accessories sales counter using existing stock from Season's Gift Shop	Weekly: Afternoon shifts	

**For more information, contact TBRHSC Volunteer Services at 684-6266 or 684-6267.**