

Thunder Bay Regional Health Sciences Centre
Board of Directors
Wednesday, March 3, 2010
Boardroom – 5:00 p.m.

Present:

Ingrid Parkes, Chair	Ron Saddington	Angèle Brunelle
Dr. Stephen French	Steve Henderson	Jay Storeshaw
Gilbert Labine	Ron Nelson	Dr. Roger Strasser
Nancy Veal	Susan Fraser Wilson	Sharon Cole Paterson

By Invitation:

Don Halpert	Scott Potts	Lori Marshall
Rhonda Crocker Ellacott	Dr. Gordon Porter	Michael Power
Don Edwards	Bruce Sutton	Renée Laakso
Carol Anne Aikman, Rec Sec.		

Regrets:

Dr. George Derbyshire	Dr. Gabriel Mapeso
Cathy Covino	Stella Rose Osawamick-Hogan

- 1. CALL TO ORDER** - The Chair called the meeting to order at 5:03 p.m.

Presentation:

- Thunder Bay Regional Research Institute Research Update - Michael Power, Tarja Heiskanen

Mr. Michael Power and Ms. Tarja Heiskanen, Director, Translational Research, provided an update on TBRRI research developments. Their presentation highlighted the following:

- TBRRI is Canada's newest Health Research Institute – 2 years old.
- Patient-Centred research rooted in three core themes:
 - Advanced Detection Devices - "Take the Picture"
 - Imaging-Guided Interventions – "Identify the item of Interest"
 - Probe Development & Biomarker Exploration – "Remove the item of Interest"
- The new Integrated Translational Research Program between TBRHSC and TBRRI – Translational Research is the Bidirectional process of moving basic research into its ultimate goal: clinical application.
- The Translation Research Program takes the Discovery Science to the patient – combining Research and Clinical Care. Translational Research can also mean "Clinical Trials".

Mr. Power and Ms. Heiskanen responded to questions regarding the future of translational research, the responsibilities of the Research Ethics Board, and potential support for a Translational Research building.

*Dr. Strasser and Dr. Porter joined the meeting.
Ms. Heiskanen was thanked and excused from the meeting.*

2. APPROVAL OF AGENDA

Moved by: Gil Labine
Seconded by: Susan Fraser Wilson

"That the Agenda be approved as circulated."

CARRIED

2.1 Conflict of Interest – n/a

2.2 Chair's Remarks –

The Chair noted the dates of the following upcoming events:

- OHA Region 1 Spring Conference - April 21-23rd at the Valhalla Inn
- TBRHSC Retirement Celebration - April 22nd, 6:00 pm, Victoria Inn
- Volunteer Recognition Dinner - April 28th, 5:30 pm, DaVinci
- Long Service Celebration - June 16th, 7:00 pm, Victoria Inn
- Joint Board Retreat (SJCG, CCAC) - May 8th, 8:30 am, TBRHSC Auditorium A/B

3. APPROVAL OF PREVIOUS MINUTES

3.1 Board of Directors - February 10, 2010

Moved by: Steve Henderson
Seconded by: Nancy Veal

"That the minutes of the Board of Directors meeting held February 10, 2010 in the Boardroom, be approved."

CARRIED

4. REPORTS FROM OTHER BOARD MEETINGS

4.1 Lakehead University Report - n/a

4.2 TBRHS Foundation Report - n/a

4.3 Volunteer Association Report

The Report highlighted the following:

- Sweet Chocolate Thursday hosted by the Volunteer Association Feb. 11th
- OHA Volunteer Leadership Conference - Two members attended Feb. 22nd
- Seasons Gift Shop - New merchandise purchased from the Toronto Spring Gift Show will be arriving soon.

4.4 Medical Staff Association – President's Report

Motion

Motion

Dr. French provided an update on the following:

- Newly Accredited Programs for the 2010 CaRMS match - Internal Medicine and Orthopedic Surgery.
- Translational Research and Clinical Trials – MSA involved in recruiting clinicians and encouraging local clinical trials.
- Provincial Pathology Reviews – Dr. J. Wasielewski is commended for his continued efforts to provide new and innovative ways to ensure quality assurance.
- Surgical Checklist – MSA is pleased to have been involved in the development of the Surgical Checklist over the past year, with all surgical teams providing input. Education regarding the process is integral to its successful implementation.

4.5 NOSM – Dean’s Report

Dr. Strasser provided an update on the following:

- Arctic Frontiers Conference in Tromso, Norway, Jan. 24-29th - Dr. Strasser attended the conference as a keynote speaker on Health and Community-based education.
- Socioeconomic Impact of NOSM study - The Ministry funded report, completed by the Centre for Rural and Northern Health Research (CRaNHRC), has been released. It highlights the positive effects of the Northern Ontario School of Medicine on northern Ontario communities, as well as the positive economic growth and economic development impacts in the region. A short version of the report will be available on the NOSM website, www.nosm.ca.
- CaRMS Match (Canadian Resident Matching Service) - Results will be available next week.

5. REPORTS FROM SENIOR MANAGEMENT

5.1 President’s Report

The *President’s Report* highlighted the following:

- Minister’s Visit - The Honourable Deb Matthews, Minister of Health & Long-Term Care will be visiting the NOSM and TBRHSC on Friday, March 5th, 2010.
- OHA’s Leadership Development Institute (LDI) - has developed new resources for its members including Leadership Competencies and Talent Management Resource Materials, approved by the Health Care Leadership Council.
- News Clip – *Pathology Review Should be Wider* (Toronto Star) - The province has appointed investigators to review pathology reports at Windsor-area hospitals. Tom Closson, President of the OHA, is suggesting a province-wide pathology review.

5.2 Chief of Staff Report

The *Chief of Staff Report* highlighted the following:

- Review of Complaints Process - The process continues to be reviewed and re-developed to improve acknowledgement of complaints and develop more effective aspect of closure.
- Patient Education Initiative - Further progress is being made regarding communication with patients in the areas of diagnosis investigations, management and treatment.

- Surgical Safety Checklist - By provincial legislation, the Surgical Safety Checklist will be mandatory by June 2010.
- Chief of Dentistry - Welcome to Dr. Donald Young as the new Chief of Dentistry.

5.3 Medical and Academic Affairs Report

The *Medical and Academic Affairs Report* highlighted the following:

- Internal Medicine and Clinical Teaching Unit Update - The first departmental meeting was held recently under the leadership of Dr. Zaki Ahmed. Clinical and academic roles, responsibilities and accountabilities have been outlined. The goal is to have the unit functional by July 2010.
- Learner Days - The learner days within our organization will be reported to the Board bi-annually. CAHO has commissioned a group to re-evaluate the cost per learner days involved in academic teaching.
- Credentialing - The workload for credentialing privileged staff, medical learners and elective students continues to rise. The concept of "E-Credentialing" is being explored.
- Recruiting - We are now at full complement under our current UAP designation for Anaesthesia. As we are at full complement for our Pediatric Service, a business case will be made to expand this to 7 to support the expansion of pediatric consultation clinics to our regional hospitals. Recruiting to Critical Care Services continues to grow and current priorities include vascular surgery service and a plastic surgeon.

Dr. Porter reported on the status of vascular surgery service. We have recruited our first vascular surgeon to Thunder Bay in over 20 years, pending availability of resources. A collaboration is planned in the interim with UHN, where they would partner with TBRHSC to provide both advanced elective vascular services and emergency backup services. Resources required include an interventional radiology program, development of an EVAR (Endovascular aneurysm repair) program, an angiography and peripheral stent program.

Dr. Porter also reported on a formal review of the Canadian system of medical education that has occurred with all seventeen Canadian medical schools participating. As a result, there has been a booklet of 10 guiding principles developed for continuing medical education at the medical school level. Dr. Porter will present this information at a future Board meeting, focusing on the implications for our medical education process.

Action

5.4 Medicine, Cardiology, Mental Health, Maternal/Child Report

The *Report* highlighted the following:

- Applied Research in Pharmacy - A poster submission on research conducted by Jeff Chan, has been accepted for presentation at the Northern Health Research Conference in Sudbury, June 4-5th. The submission was *entitled "Evaluation of Prescribing Adherence to Recommended Drug Therapy for Acute Myocardial Infarction Patients Discharged from an Ontario Hospital."*
- Supporting our Organization in Managing Issues Related to Substance Abuse - We are pleased to announce the creation of a 3-year pilot project focused on the needs of people with complex medical needs and co-occurring substance abuse issues and mental illness.
- Provincial Stroke Strategy Review - The Ontario Stroke Strategic Plan identified the

need to review the Regional Stroke Steering Committee Terms of Reference and the Regional Stroke Program Manager roles and reporting relationships as a provincial priority.

- Labour and Delivery - OR Training - In completing the Managing Obstetrical Risk Effectively (MORE OB) Program, it was identified that additional peri-operative education should be provided to all Labour and Delivery nurses. Nurses working in the Labour & Delivery area participate in Cesarean Sections.

Ms. Marshall reported that approval has been given to go to tender on the second Cardiac Catheterization Lab. It is anticipated that construction will continue into the fall of 2011.

Mr. Nelson joined the meeting.

In response to a question regarding the handling of patients with substance abuse and medical issues, Ms. Marshall explained that staff will receive training and education to enhance their capacity to manage this group and look towards helping to avoid the abuse issues at the outset.

Dr. Porter commented on the need for an integration of community mental health and addiction support services with TBRHSC. The Opiate Task Force has also been struck to work towards dealing with these issues.

5.5 ER, Critical Care, Trauma and Surgery Report

The *Report* highlighted the following:

- Celebrating Our Commitment to Patient and Family Centred Care - Our Board, Leadership, and MAC have led the way through signing of our corporate commitment to our new Philosophy of Care.
- Emergency/Critical Care Services - A PFCC Retreat was held February 5th with the ED and the Critical Care Teams. Patient and Family advisors shared their stories and experiences and then partnered with us to develop Action Plans for improvements.
- Emergency Department Pay for Results (P4R) Initiative - Admitted patients continue to be faced with extended stays within the ED as a result of high occupancy levels on the inpatient units. Compared to January 2009, there were 700 more admissions through the ED and 17 additional patients presenting daily to the Emergency Department.
- Critical Care Nurse Training - TBRHSC has been successful in receiving funding of \$64,000 to train 7 new hires for 2009/10.
- Research Project - TBRHSC is one of 5 acute care hospitals participating in a Nursing Research Project with the University of Ottawa entitled "*Guideline Implementation for Improved Client/Patient Outcomes.*"

Ms. Crocker Ellacott also noted the prototype Patient Bedside White Boards are now being displayed in Paediatrics, Critical Care, and in the Maternity Centre.

5.6 Regional Cancer and Diagnostic Services Report

The *Report* highlighted the following:

- Progress on Network Priorities - Prevention & Screening, Diagnostics, Systemic Therapy, the Surgical Oncology Program, Radiation Therapy, Supportive & Palliative

Care, Translational Research Clinical Trials, and the Planning & Strategy Management Office.

- Diagnostics - In 2010 TBRHSC will become the first accredited Bone Density Program in Northwestern Ontario.
- Radiation Therapy - Expanding use of PET CT for treatment - Participation in trials and the PET Registry are ongoing.
- TBRRI - The second round of interviews for our first VP Research will occur in March. Dr. John Rowlands TBRRI Scientific Director, has been successful in receiving \$6.5m in NSERC for TBRRI - the single largest award in Thunder Bay's history. We are about to go-live with the new translational/clinical research platform supporting approximately 1000 trial accruals in 2010.

Mr. Power noted that March is Colon Cancer Awareness Month with men over the age of 50 years being encouraged to speak to their physicians regarding available screening.

Dr. Strasser was excused from the meeting.

5.7 Information Services Report

The *Report* highlighted the following:

- Help Desk Statistics for 2009 - The Help desk received 24,837 calls or just over 2,000 calls per month.
- New Privacy Commissioner Order - The Privacy Commissioner issued an order related to health information on mobile devices. The order requires every custodian of health information in Ontario to ensure that information on mobile devices is encrypted. IT will need to determine what is necessary to fully encrypt all mobile devices and a budget request will be made in the 10/11 capital budgets for TBRHSC & SJCG.
- Collaboration Activities - The NW LHIN is in the process of creating an eHealth Project Management Office (PMO) and has recently hired an eHealth Project Manager.

5.8 Communications Report

The *Report* highlighted the following:

- PFCC White Boards are being distributed throughout the facility.
- Most of the Large Flat Screens are installed around the HSC and the loading of software and programming is underway.
- Compilation of the Annual Report for 2009/10 is progressing well.
- A new version of the Patient Service Directory is in progress. Some of this information will also be displayed on the Flat Screens.
- We celebrated our 6th Anniversary at the Health Sciences Centre on February 22nd.

5.9 Quality and Risk Management Report

The *Report* highlighted the following:

- Ethics Team - A Patient Family Advisor has been recruited to the Ethics Team. Presentations are planned for all Care & System Teams to ensure teams are aware of the Ethics Team and provide further support to staff, patients and families.
- Accreditation - The second follow up report was submitted to Accreditation Canada -

TBRHSC has received approval that all conditions in the January report have been adequately addressed.

- Risk Management - The 4th annual submission of the Risk Management Self Appraisal Modules (RMSAM) is underway. This forms a key part of our risk management strategy.

5.10 Human Resources Report

The *Report* highlighted the following:

- Nursing Spring Hire – The interview process is continuing.
- Tuberculin Skin Testing – OH&S is commencing their annual Tuberculin skin testing for staff who work in high risk areas.
- Nursing Expo – Staff Education hosted the 5th Annual Nursing Expo with over 300 attendees.
- Accessibility Training – All volunteers are being trained in compliance with Ontario Reg. 429/07 Accessibility Standards for Customer Service.

Moved by: Steve Henderson

Seconded by: Susan Fraser Wilson

Motion

“That the Reports from Senior Management, agenda items 5.1 through 5.10 dated March 2010, be accepted.”

CARRIED

6. MINUTES AND RECOMMENDATIONS FROM COMMITTEES

6.1 Quality Management Committee – January 18, 2010 - Received for Information.

7. BOARD MEMBER COMMENTS

8. BUSINESS ARISING

9. NEW BUSINESS

9.1 Corporate Membership List as of February 25, 2010

Moved by: Sharon Cole Paterson

Seconded by: Jay Storeshaw

“That the Board of Directors accepts the applications for membership to the Corporation received for the period February 1 to February 25th, 2010 as per the attached listing.” ”

CARRIED

10. DATE OF NEXT MEETING – Wednesday, April 7, 2010

11. ADJOURNMENT



CARING together

There being no further business, the meeting adjourned at 6:13 p.m.

Chair

Board Secretary

Recording Secretary

