

Thunder Bay Regional Health Sciences Centre
Board of Directors
Wednesday, April 7, 2010
Boardroom – 5:00 p.m.

CARING together

Present:

Ingrid Parkes, Chair	Ron Saddington	Angèle Brunelle
Dr. Stephen French	Steve Henderson	Gilbert Labine
Ron Nelson	Dr. Roger Strasser	Susan Fraser Wilson
Stella Rose Osawamick-Hogan	Nancy Veal	Dr. George Derbyshire

By Invitation:

Don Halpert	Scott Potts	Lori Marshall
Rhonda Crocker Ellacott	Cathy Covino	Michael Power
Don Edwards	Bruce Sutton	
Renée Laakso	Carol Anne Aikman, Rec Sec.	

Regrets:

Dr. Gabriel Mapeso	Sharon Cole Paterson	Dr. Gordon Porter
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- 1. CALL TO ORDER** - The Chair called the meeting to order at 5:00 p.m.

Presentations:

- Northwestern Ontario End-of-Life Care Network - Mary Lou Kelley & Dr. Geoff Davis

Ms. Mary Lou Kelley, Professor, School of Social Work at Lakehead University and NOSM, and Dr. Geoff Davis, Palliative Care physician provided an overview of the Northwestern Ontario End-of-Life Care Network. Their presentation highlighted the following information:

- The NETWORK is a broad-based, open and representative group of organizations and individuals that are committed to improving end-of-life/palliative care in the Northwest.
- Hospice Palliative Care is whole person health care that aims to relieve suffering and improve the quality of living and dying.
- Palliative Care - Begins when a disease has no cure; Focus is on quality of life and symptom control; Interdisciplinary in approach.
- End of Life Care (Includes palliative care) - Death is inevitable; Trajectory is short; Focus is on supporting patient/family choices; Addresses anticipatory grief.
- In 2005 the MOHLTC mandated the development of Regional Palliative End-of-Life Care Networks - CCAC are responsible for the development. The Ministry provides \$70,000 per LHIN to support the activities of the EOL Care Networks.
- End of Life Care is included in the NOSM curriculum during Year two.

Ms. Kelley and Dr. Davis responded to several questions from members regarding the Network.

Ms. Kelley and Dr. Davis were thanked and excused from the meeting.

- St. Joseph's Care Group - Capital Projects - Tracy Buckler, Brook Latimer

Ms. Tracy Buckler, President and CEO, St. Joseph's Care Group provided an update on the SJCG Capital Projects. Ms. Brook Latimer, Public Education Coordinator, Mental Health Communications, provided a DVD presentation outlining the services offered by St. Joseph's Care Group.

Ms. Buckler's presentation on the SJCG Corporate updates highlighted the following:

- Core Program Areas - Complex Care & Rehabilitation Services; Long-Term Care Services; and Mental Health and Addiction Services. SJCG provides services from nine sites in Thunder Bay.
- Current Capital Projects - Sister Margaret Smith Centre; Mental Health Rehabilitation Program; Centre of Excellence for Integrated Seniors' Services
- Sister Margaret Smith Centre - A state-of-the-Art centre offering outpatient and residential mental health, addiction and problem gambling programs for youths and adults. Meets Leadership in Energy and Environmental Design (LEED) gold designation. Opened in October 2009.
- Mental Health Rehabilitation Program - A new addition to St. Joseph's Hospital will include inpatient, outpatient and outreach services. Construction during 2010-2012.
- Centre of Excellence for Integrated Seniors' Services - A new addition to Hogarth Riverview Manor will include 544 long-term care beds and 132 supportive housing units. Construction planned during 2010-2012.
- More information also available on the website at www.sjcg.net.

Ms. Buckler and Ms. Latimer were thanked and excused from the meeting.

2. APPROVAL OF AGENDA

Moved by: Angèle Brunelle
Seconded by: Gil Labine

Motion

"That the Agenda be approved as circulated."

CARRIED

2.1 Conflict of Interest – n/a

2.2 Chair's Remarks –

The Chair noted the following important dates:

- OHA Region 1 - Annual NW Sub-Region Conference - April 21-23, 2010 - Valhalla Inn
- TBRHSC Retirement Dinner - April 22, 2010, Victoria Inn at 6:00 p.m.
- Volunteer Recognition Dinner - April 28, 2010, 6:00 p.m. - DaVinci Centre
- TBRHS Foundation, TBRHSC & TBRRI Boards - Auditorium A, May 27th at 5:30 p.m.
- TBRHSC Long Service Celebration - June 16, 2010 - Victoria Inn at 7:00 p.m.

3. APPROVAL OF PREVIOUS MINUTES

3.1 Board of Directors - March 3, 2010

Moved by: Stella Rose Osawamick-Hogan

Seconded by: Susan Fraser Wilson

Motion

“That the minutes of the Board of Directors meeting held March 3, 2010 in the Boardroom, be approved.”

CARRIED

4. REPORTS FROM OTHER BOARD MEETINGS

4.1 Lakehead University Report - n/a

4.2 TBRHS Foundation Report - n/a

4.3 Volunteer Association Report

- HAAO Spring Conference - Region 12 - Prince Arthur Hotel - April 9-10, 2010
- Volunteer Appreciation Dinner/Awards - April 28, 2010 - 5:30 p.m. - DaVinci Centre
- Spaghetti Dinner Fundraiser - April 25, 2010 - Italian Cultural Centre

4.4 Medical Staff Association – President’s Report

Dr. French provided a verbal report on Medical Staff Association activities:

- Recruitment of new executive Medical Staff Association members is continuing with several members identifying their interest.
- Northern Ontario Academic Medicine Association (NOAMA) - Established to support and expand the delivery of medical academic activities across Northern Ontario. Approval has been received for retroactive compensation strategies for those physicians involved in teaching with NOSM.
- New Ontario Hospital Association Prototype Bylaws - The Medical Staff Association will be investigating the implications of the OHA prototype bylaws with respect to the roles/responsibilities of the Chief of Staff, the OMA and CPSO.

In response to comments regarding the OHA Prototype Bylaws, the President indicated that he will meet with Dr. French, members of the Medical Staff Association, and the Chief of Staff to discuss the document further. He also reported that the provincial government will be undertaking a review of the Public Hospitals Act.

4.5 NOSM – Founding Dean Report

- French Version of the NOSM Book - the launch of “*La creation de l’Ecole de medicine du Nord de l’Ontario: Une etude de cas dans l’histoire de la formation medicale*” will be held April 8th in Thunder Bay.
- Canadian Resident Matching Service (CaRMS) - All but one NOSM student was successfully matched to Canadian residency programs on their first attempt - placing NOSM at the forefront of the other Canadian medical schools.
- Health Minister Announcement - On Friday March 5th the Hon. Deb Matthews announced two new physician recruitment and retention initiatives increasing the

grants to physicians and new physician graduates who agree to practice in Northern and rural communities.

- Association of Faculties of Medicine (AFMC) Report - NOSM participated in the nationwide launch of a report by the AFMC entitled "*The Future of Medical Education in Canada (FMEC): A collective vision for M.D. Education.*" - NOSM's approach is consistent with the report's recommendations.

5. REPORTS FROM SENIOR MANAGEMENT

5.1 President's Report

The *President's Report* highlighted the following:

- Speech from the Throne Launches Open Ontario Plan - The outlined priorities for the future of health care in the province including: Review and reform of the Public Hospitals Act; Legislation to make health care providers and executives accountable for improving patient care; Possible expansion of patient-based payment plans; Establishment of an independent, expert advisory body to provide recommendations on clinical practice guidelines.
- 2010 Ontario Budget Health Care Highlights - Support will continue for priorities such as: ER Wait Times Strategy; Ontario Diabetes Strategy; and expanding Chronic Kidney condition services. The government is also moving forward on strategies to improve the quality and accountability of the health care system.
- March ALC Results - A total of 4,926 (17%) beds were occupied by ALC patient in March 2010. TBRHSC was in gridlock 32% of the month in March.

With regards to the recent budget announcements, the President explained that the 1.5% funding identified for the hospital sector is not applied in the same manner for every facility. There are locations that may receive more and some less as the percentage is established according to an applied formula.

5.2 Chief of Staff Report

Dr. Derbyshire reported that work is continuing on improving the complaints process and patient education initiatives continue to be developed. Projects are also underway in the Emergency Department exploring methods of improving patient flow.

5.3 Medical and Academic Affairs Report - n/a

5.4 Medicine, Cardiology, Mental Health, Maternal/Child Report

The *Report* highlighted the following:

- Network of Networks (N2) - The TBRHSC has joined the Network of Networks, a national initiative that brings together multiple existing disease networks and stakeholders to enhance Canada's research capability and capacity.
- Regional Stroke Program Funding - Dr. Bruce Minore of the Centre for Rural & Northern Health Research has been funded through 2010 for his research entitled "*Teach our Children: Stroke Awareness for Aboriginal Youth.*"
- Peritoneal Dialysis Partnership - Peritoneal Dialysis services have been extended in Thunder Bay to include Bethammi Nursing Home.

- Second Cardiac Catheterization Lab - TBRHSC has received MOHLTC approval to go to tender for the second cardiac catheterization laboratory.

5.5 ER, Critical Care, Trauma and Surgery Report

The *Report* highlighted the following:

- Patient & Family Centred Care - TBRHSC celebrates our first official year of PFCC with remarkable progress made since the kickoff in March of 2009.
- Emergency Department Pay for Results Initiative - We have received an invitation to participate in Year 3 of the P4R Initiative.
- Process Improvement Program (PIP) - Early successes - Our PIP Team identified an opportunity to reduce 'Bed Empty Time'.
- Critical Care Service - Patient and Family Whiteboards are being trialed in the ICU.
- Surgical Safety Checklist - Effective April 1, 2010 our Operating Room has fully implemented the CPSI Safe Surgery Checklist.
- Nursing Leadership Network of Ontario (NLN.ON) - Our Abstract "*Nursing Uniforms: Knowledge, Attitudes and Beliefs*" was presented at the Annual Conference March 25/26th in Toronto.

5.6 Regional Cancer and Diagnostic Services Report

The *Report* highlighted the following:

- Progress on Network Priorities - Prevention & Screening, Diagnostics, Systemic Therapy, the Surgical Oncology Program, Radiation Therapy, Supportive & Palliative Care, Translational Research/Clinical Trials, and the Planning & Strategy Management Office.
- Colorectal Cancer Awareness month kicks off with two pages in the Chronicle Journal - "Stick Around" campaign launched. Over 3200 Adults walked through the Giant Colon Exhibit.
- Risk mitigation during isotope shortage - i.e. Offering PET imaging and Flourine-18 isotopes, diverting patients, and prioritizing high-priority patients.
- City Council approved \$1.5M conditional investment in our cyclotron/radiopharmacy and NOHFC has approved \$3.9M conditional funding.

Mr. Power was excused from the meeting.

5.7 Information Services Report

The *Report* highlighted the following:

- Projects - The new administrative system application from Ormed is coming to an end with the latest application to go live being the payroll module. The wireless project is nearing completion with wireless coverage being extended to allow implementation of the Connexall bed management system.
- Resource Matching & Referral project with TBRHSC/LHIN/SJCG & CCAC - Referrals from TBRHSC to St. Joseph's Care Group are now automated through the Strata Pathways application and is the first care stream to go live.
- Physician Office Integration Project - The project started this month integrates the Hospital Meditech System with physician office electronic systems. This allows lab

tests, diagnostic reports and physician reports with Meditech to transfer directly into the physician's office system.

5.8 Communications Report

The *Report* highlighted the following:

- PFCC White Boards - The PFCC Commitment White Boards have been distributed to each manager and signed by the staff of each unit demonstrating their support of Patient & Family Centred Care.
- Signage - Following the many physical changes to the HSC a 'signage' committee is preparing a report that will lead to changes with some signs becoming multi-lingual for Accessibility purposes.
- Annual Report - The TBRHSC Annual Report will be published in June and will be available at the Annual General Meeting of the Corporation.
- Patient Services Directory - Work on a new version of the Patient Services Directory is underway. Some information will also appear on the new LCD screens in the facility.

5.9 Quality and Risk Management Report

The *Report* highlighted the following:

- Utilization - The 3rd phase of training has been completed for the Medworxx Utilization Management System Program. An electronic referral management solution from Strata will be implemented replacing the paper referrals process. The Utilization Department will also be adding the bed tracking and patient management system.
- Quality - Quality indicators imposed by sources such as wait times and accreditation can include patient satisfaction; length of stay; safety strategies; PFCC indicators and process redesign.

5.10 Human Resources Report

The *Report* highlighted the following:

- Nursing Spring Hire - As part of the RN New Graduate Hire over 44 offers of employment have been accepted.
- Retirement Celebration 2010 - We will be honouring 44 employees and physicians who retired in 2009 - Thursday, April 22nd at the Victoria Inn.
- Volunteer Services - Nation Volunteer Appreciation Week is April 18-24th - TBRHSC volunteers are being honoured at a dinner April 28th at the Da Vinci Centre
- Accessibility Training - Customer Service training is being completed for all volunteers.

Mr. Halpert commented on the potential impact of the Ontario Government wage freeze on union contract negotiations.

Moved by: Steve Henderson

Seconded by: Nancy Veal

Motion

"That the Reports from Senior Management, agenda items 5.1 through 5.10 dated April 2010, be accepted."

CARRIED

6. MINUTES AND RECOMMENDATIONS FROM COMMITTEES

6.1 Quality Management Committee – February 22, 2010 - *Received for Information.*

7. BOARD MEMBER COMMENTS

8. BUSINESS ARISING

9. NEW BUSINESS

9.1 Corporate Membership List as of March 31, 2010

Moved by: Nancy Veal
Seconded by: Angèle Brunelle

Motion

“That the Board of Directors accepts the applications for membership to the Corporation received for the period February 1 to March 31st, 2010 as per the attached listing.”

CARRIED

10. DATE OF NEXT MEETING – Wednesday, May 5, 2010

11. ADJOURNMENT

There being no further business, the meeting adjourned at 6:55 p.m.

Chair

Board Secretary

Recording Secretary